Village Of Kincaid

115 Central Ave. Kincaid IL. 62540

Time- 6:00 p.m.

July 22nd, 2024

Committee Meeting Minutes

The meeting was brought to order by Mayor Robert Morris. Roll call was taken by the part time village clerk.

Roll Call- Paso-here, Lawrence-here, Gibson-Absent, Warren-here, Dees-here, Nelson-here.

Special Guest-Chastain & associates LLC- Nobody from Chastain & associates showed up.

Discuss Printer for clerks-The clerk stated that we have a meeting with CDS on the 29th, they’re going to give us a proposal and pricing. Mayor Morris wanted to clarify that we won’t know anything until the next meeting, the clerk said no we wouldn’t know anything until then. She said that she did include a packet with a quote from Tom Day Printers for everyone. It would be the same price for black and white, and a few cents more for colored copies. Trustee Nelson wanted clarification that we still have one more coming in, the clerk responded yes. Trustee Nelson asked if we need a motion to table it until the next meeting. Treasurer Merano said that we can’t make a motion to table it because we’re at a committee meeting. Mayor Morris said to just put it on the agenda for the next meeting.

Discuss Park Kitchen- Mayor Morris said that he and trustee Paso went a couple of weeks ago and got some new fryers, an ice maker, a fridge, and two pizza ovens, he said that they’re pretty nice. He said that if anyone wants to go see them, they could go see them after the meeting. He said that three of them were hooked up today. CJ Vacker spoke up and confirmed that. Mayor Morris said that there’s one left. Trustee Nelson Told CJ that he did a nice job. Trustee Warren said that he had something to say on the kitchen. He said that he and Mark called Joe from the health department, and he sent Gary all of the paperwork to get the ball rolling on getting the inspections done at the park. Trustee Warren forwarded the paperwork to Jayme. Warren stated that she will get those papers filled out and submitted to the health department. He said that there’s a few things to do because there must be fire inspections and a plumbing inspection. There needs to be class BC or class K fire extinguishers. He said that they’re good for grease fires. Foreman Wolfe said that we have a contract with Coy’s who gives us all our fire extinguishers. He said that he just needs to call them and tell them how many we need. Wolfe then asked for clarification on how many we need, if it was just two. Trustee Warren replied probably just two. Wolfe said that he’d tell them we need two then. Trustee Warren said that ABC’s does everything, and that the class B, class C and class K are mostly for liquid, oil, and grease. Trustee Nelson wanted to clarify that we already have an existing contract with someone. Wolfe replied yes, we do. Mayor Morris said we should get that filled out. Trustee Warren stated that he has another thing to say about the kitchen. He said that he has some concerns about the kitchen as far as the things that were purchased and how that went about. He’s not making it personal; it’s all based on the ordinance book. He said that we had $4,095.62 left in the park fund to spend on equipment for the kitchen. The purchase totaled $13,186.00. He said that is $9,090.38 that he doesn’t understand who approved it and where it’s going to come from. Mayor Morris said that three board members okayed it. Trustee Warren said that doesn’t mean hoot. According to the book the only time you can call board members up for any type of expenditure is for emergency purposes and there’s a cap on that. He said that you can’t just call board members, and that the mayor left three board members out. He said that unless he’s dreaming there hasn’t been a meeting prior to this where the kitchen equipment was discussed or how much it was, or whether we wanted to spend that much on it or not. Mayor Morris then asked trustee Warren what he supposed we should do. Trustee Warren said that he’s going to have to cut back on what was purchased to get back under the $4,000, then stated that he can’t just ask the board for the money now because it’s already been spent. Then Trustee Warren said that he hoped the bill hadn’t been paid yet and asked if it had. Trustee Lawrence also wanted to know if it had been paid yet. Treasurer Merano said that yes, it had been paid for. Trustee Warren said that that’s not even right. He said that it’s on the verge of misappropriation of the Village funds because it hadn’t been voted on for anything. Trustee Lawrence said that’s why we have a finance committee, to look at this and then be discussed by the board. He said that we do have deep fryers down there already and that he thought we were looking at the option of looking at the money we did have left and possibly purchasing used equipment. He said that when he heard about the equipment he thought where did this come about. He said that we can’t do this because this is the taxpayer’s money, we can’t just do whatever we want to do, or the city would be broke and running around purchasing whatever we want. He then said that he’d like to put this on the next agenda to discuss it further. He said four duel, double deep fryers, and the mayor replied yes. Lawrence referred to a past event where he’d cooked with someone and there were two duels and a few singles going when the Kincaid picnic was rocking and rolling. He said that it was ridiculous that there were four purchased. He said that we talked about making sure that the old freeze fit in the door and that they were going to put a strap on that if he’s correct and take the old on and put it in the kitchen. He asked again if that was correct. Wolfe and Mayor Morris said we talked about it. Trustee Paso asked if it was the freezer or the fridge. Trustee Lawrence said there’s a triple door fridge down there and that we have all this extra equipment now. He said that we don’t have two kitchens, we have one kitchen. He wished we would’ve talked about it and the finance committee would have looked at this and decided with the funds that we have left. He said that it’s the taxpayer’s money and it’s all our money, but we work for the taxpayers. Mayor Morris said alright and to put it on the next agenda, and the clerk said she would. Trustee Lawrence asked if we could take any of this stuff back, Mayor Morris said he didn’t think so. Trustee Lawrence asked if we could call them, and the mayor said you can call them. Trustee Lawrence said that he didn’t purchase the stuff. Mayor Morris said he knows, and that he will personally call them up. Trustee Lawrence asked again could he call them. Mayor Morris replied that he would do that. He said to put it on the next agenda, and he would call them tomorrow.

Visitors -A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE OF KINCAID (3 MINUTES PER PERSON) 5ILCS 120.2.06g

Harold Livingston attended the meeting, and he asked if he could keep his extensions on his fence. Mayor Morris asked if they’re permanent. Harold said that no they’re not permanent, they’re just sitting up there. He said that they’re just closet doors. He said that they’re not facing them, they’re facing us. Trustee Lawrence said that they’re not facing her they’re facing us. Harold said that when it comes to neighbors being petty, the board is supposed to control that with ordinances. He said that he hasn’t broken any ordinance but that he couldn’t get a zoning permit because they’re not affixed. He said that if the board wants him to do that and go that route, that would be fine as well. He said that he would build extensions if he’ll okay that. Trustee Lawrence said that he gave the option a while back eight foot high on the side and the back, then he could bring it to the board and explain it to the board, this is the reason and we’d vote on it, get a permit fee and do the extensions. This one is not permanent, and he didn’t know what he had up there. He said that he couldn’t tell from the picture. Harold said that it’s just during the Summer. He said that he has a little pool and neighbors that look at them through the blinds. Trustee Nelson wanted to clarify that it was in the Summer only. Harold replied yes, it was Summer only. He said it doesn’t hurt anybody. Trustee Nelson said that he doesn’t see a problem with it because it’s not permanent, it’s temporary. Trustee Lawrence said that we can’t vote on anything tonight. Harold said that he appreciates that. Louis Seltzer attended the meeting, and he wanted to know if anyone had been in contact with Consolidated regarding the manholes in the middle of the road, and that they’re dangerous. He wanted to know what the Village was going to do about the one at the end of the block that had three inches of asphalt around it. He said that he addressed it in February and then in April, and that it’s July. He said that he doesn’t see anything going on and that he sees a lot of other things going on but that the roads aren’t getting fixed. Mayor Morris said that we really can’t do the roads right now because they’re going to be tearing the roads up because of the sewer. Louis asked if his answer was that when they’re done with the sewer will all those manholes will be addressed. Wolfe said that when they’re working on the sewer, they’re addressing the manholes. Louis asked about Consolidated. He said that has nothing to do with the sewer. Wolfe replied no it doesn’t. Wolfe said that they’ve dug all around that and there was a project started but they haven’t come back to work on it again. Louis said that regardless of what you drive, a car, a bike, a motorcycle, the roads need to be fixed. Trustee Lawrence asked if he should call and touch base with them, Wolfe said that he has touched base with them, but Lawrence could call them again. Louis said he knows that they’re a big corporation and getting a definitive answer is probably not easy but just like the railroad you can’t let it slide. Trustee Lawrence said that he would call them. Keith attended the meeting. He said that at the picnic on the fryers, he said that they only needed one more fryer, for the French fries. Mayor Morris wanted to clarify if he meant three. Keith said that there’s two already down there. Trustee Lawrence said that’s correct. Keith said all we needed was another one for the fries. He said that he didn’t want someone to get hurt from the grease. Trustee Lawrence asked Wolfe if the other ones were working out there. Wolfe Replied that the two that were down there already worked last year for the fish fry.

Adjournment- Trustee Lawrence made a motion to adjourn, it was seconded by trustee Nelson. All Ayes. The time was 6:14 P.M.

Special Meeting- A motion to go into a special meeting was made by trustee Nelson and seconded by trustee Dees. All ayes.

Roll Call- Lawrence-Here, Paso-Here, Warren-Here, Dees-Here, Nelson-Here

Discuss hiring part-time officer- Mayor Morris asked officer Mathon if he posted it. Officer Mathon said that he didn’t put it on there, but we need one. Mayor Morris asked if he already put that out there. Officer Mathon said no he hadn’t gotten approval to put it out there. Mayor Morris asked if he could tell them about the canine while we’re doing it right now. Officer Mathon said that back to part-time officer, he’s had people reach out that aren’t certified. He said nobody certified has reached out at all.

Discuss issues with canine- Officer Mathon said that Taylorville isn’t going to take it. Mayor Morris said because of the insurance issue.

Discuss Chapter 11 of ordinance book- Treasurer Merano said she doesn’t know who put that on there. Trustee Warren asked if Nelson put that on there. Trustee Nelson said no, but they were talking about hiring that codification person and prior to this and that we had some amendments, that it wasn’t completely done. He said that it wasn’t just chapter 11 either. He said that we must get back to the drawing board. Trustee Lawrence agreed. Trustee Nelson then said that we must make up to date changes before we even think about turning that over. He said that we got to chapter 11 in the first two paragraphs, but there was more to do in that book. He said that we need to have it done and there’s no question about it, that we’ve probably got a crisp timeline, but before we turn it over, we need to go over it line by line. He reiterated that there were changes to amendments and so forth that are not current. He said that we should not do that, and we probably need to have a committee set up to go through it and do it. Treasurer Merano said that she’s looking at some of this in chapter 11, and Stephanie had handwritten some things. She referred to page 11-5 where Stephanie had written that the paid leave act had to be added. Trustee Nelson said that yes that had to be added, it was effective January first. Treasurer Merano then said that where it says paid holidays, Stephanie added the birthday, and Juneteenth. Trustee Nelson replied yes, because that was not on the original. He said that he didn’t mean to interrupt her but prior to that there was something to do with the verbiage of employment. We needed to rewrite that entire paragraph because it did not apply anymore. He said that we needed to go through the book again, and treasurer Merano agreed that we probably need to start from the beginning of chapter 11. Trustee Nelson said yes, we did 11 because that took care of the PTO. He said that we probably need to discuss putting somebody in charge of that and bringing it to the board that this is what needs to be changed, and these things aren’t current. He said that’s what must happen because why spend the five grand to do codification that we already have. Treasurer Merano said that she sees that there is parenthesis on the credit report, she believes that that was going to be taken out, and then asked for clarification. Trustee Nelson said that yes, we discussed that. He said that that’s probably where we need to land, having a committee to do it. He said that we should put that on the agenda and get that lined up and see if we can get volunteers to go through that and then get it turned in. He said that it should be done by the end of August, we’re behind and playing catch up.

Discuss aeration system park pond- Trustee Lawrence stated that he has some numbers, and he thinks we have some donations. Trustee Nelson said that yes, we do have some donations. Trustee Lawrence said that Star Electric updated their proposal and that it is the same price. He said that it was two thousand seventy-five dollars and fifty-seven cents. He said that we figured it was going to go up a lot. He said that the company living water reached out to four different companies last time trying to figure out who was talking to them and get the best bang for our buck. Before we price our aerator, the pump sits at the bottom of the pond. Someone talked about how they wanted a fountain, so he reached back out to a couple of different companies and talked to them about putting something together with a fountain in the center. He said that the aerator is on both sides, so they have four aerators, a fountain in the center, and the extra weighted tubing and they went ahead and figured one three quarters horsepower, three quarter rebuild kit. Their total price with the four aerators submergible, one fountain, the extra tubing, and a rebuild kit was seven thousand five-hundred and seventy-seven dollars. He came in and gave Lawrence the numbers also. Trustee Nelson said that’s a little under ten grand. Foreman Wolfe said that it’s nine thousand six hundred fifty-two, and fifty-seven cents. Forman Wolfe then went on to say that donation wise we got some from Capital City, and Mimi’s Kitchen, which trustee Nelson confirmed. Wolfe also said that we received one thousand from the beatification fund, and we’re at six thousand one-hundred dollars, we still need three thousand five-hundred and fifty-two dollars. Wolfe said that someone else is going to donate but hasn’t yet. Trustee Nelson said that he thinks he’s going to be able to get a few more donations as well. He then said that matter of fact he knows he is going too, but that we can’t vote on anything tonight. Wolfe stated that as of right now we need thirty-five, fifty-two. Treasurer Merano said that we can vote on things now, because we’re in a special meeting. Trustee Nelson wanted clarification that we could. Trustee Lawrence said that yes, we can. Trustee Nelson asked what specifically we’re motioning, if it’s to approve the fountain and the aerator for this number. Mayor Morris said yes, it is. Trustee Lawrence said that we can go ahead and approve it and then see where we’re at with money, we don’t have to spend anything yet. Trustee Nelson said that he’ll try to get all the donations that he can but what happens if he doesn’t get enough. Trustee Lawrence said that well we don’t purchase it then, until we get the money. Mayor Morris agreed. Trustee Lawrence asked if he could through something out there. He said that if we go over can we list pond or something as a separate category. He asked if we were seven hundred and fifty dollars over for example, but the rebuild kit is one-hundred and eighty-nine and it’s kept separate into a line item. Merano said that it’s a park equipment line item, she already has it down. It’s been there for many years. Trustee Lawrence said that he just wanted to make sure that the extra money was used on it. Trustee Nelson asked if we could wait, because he’d rather know that we have the funding available since we’re not on any kind of timeline. Mayor Morris said that he’ll call in the morning.

Discuss plan to monitor clean-up day- Trustee Nelson said that he asked to have that put on the agenda because he doesn’t necessarily feel like it should be Mayor Morris’s responsibility to be there from 8 a.m. to 4 p.m. He said that he will donate two hours of his time. Trustee Lawrence said that he is teaching his first conceal and carry class that day so he will not be here. Trustee Paso said that she will do it all do she doesn’t have anything that she knows of. Trustee Dees said that we do need to get one of the employees to run the ho. He then asked if we needed to approve giving him a day to work on that Saturday. Mayor Morris asked who he was referring to. Dees replied Mark is who he’s talking about. Wolfe said that Dee’s is saying Mark should have a comped day for working that day. Trustee Nelson agreed that he thinks he should. Mayor Morris said that’s fine. Louis asked what time it starts, trustee Lawrence responded at 8 a.m. – 4 p.m. Trustee Nelson that that he’ll give up two hours, and that we need to know that they’re residents there’s a donation if they want to give that, and I.D. plus stuff that cannot be put in there. The monitor person is going to have to say that certain items aren’t allowed, but that we’re posting all of that. Wolfe asked what time the dumpsters would be here if it was seven, the answer is yes. Louis asked where it was at, if it’s here. Trustee Nelson replied that it’s right out front, we have video out front. Treasurer Merano wanted to say that she just learned this today but, if people come up here on that day with hazardous waste that Christian County Solid Waste Management is having a solid waste collection at the fairgrounds from 8 a.m. to 3 p.m. August 31st, the week after we’re here. She said that she’d like to see if we could put this on our website. Trustee Nelson said that’s nice.

Discuss lake lot renewal- Wolfe stated that the lake lot renewals come up in April and that the fiscal year is through May. We get money put into that account right before the fiscal year so that we really need to change the lake lots to May because we get money put into that account right before the fiscal year, so that the lake lots need to be changed to May for the year for formality. Trustee Nelson asked if it needed to be prorated, Wolfe replied no everyone’s up at the same time. If someone were to get a lot prorated right now, which can’t happen because there are none available, but if they would after July it’s prorated half price. He reiterated that we just need to move that because the leases end in June anyway. Trustee Nelson asked if we need a motion to change that. Merano said that we can’t show a profit is what he’s saying. Trustee Nelson said that he understands, it makes since. Trustee Nelson made a motion that we move the lake lot renewal to May, it was seconded by trustee Warren. All Ayes.

Adjournment- A motion to adjourn the meeting was made by trustee Nelson and seconded by trustee Lawrence. All Ayes. The time was 6:31 p.m.