VILLAGE OF KINCAID

115 CENTRAL AVE., KINCAID, IL 62540

TIME- 6:00 P.M.

MONDAY, NOVEMBER 14, 2022

REGULAR MEETING MINUTES

The meeting was brought to order by Mayor Robert Morris at 6:00 p.m.

The Clerk, Marla O’Dell took roll call:

Lawrence-Here, Sue-Here, Gibson-Here, Keafer-Here (phone), Dees-Here, Nelson-Here

* Approval of Minutes from October meeting

A motion was made by Trustee Lawrence with the second motion made by Trustee Nelson to approve last month’s meeting minutes.

Roll call: Gibson-yes, Dees-yes, Lawrence-yes, Sue-yes, Nelson-yes

* Special Guest: Mark from Chastain Associates

Mark Bingham, Engineer for Chastain and Associates. He talked to the Board about the Safe Routes to school grant that the Village will receive. We will need to have project approval in which project may start possibly next year. We are waiting for IDOT

The sewer project material has all been submitted. We can not advertise for anything until we hear from IDOT on this as well.

* Visitors:

VISITORS- A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE OF KINCAID (2 MINUTES PER PERSON) 5 ILCS 120/2.06g

In attendance: Louis Selzer, John Durbin, Gerry Dees

* Attorney’s Report

More updates on litigations will be in December. S Miller paid ordinance violation

* New Business:
  + Opening and approval of bids for items for sale by Village

The Clerk opened the bids for the three items that were sold.

Richard Keafer won the bid for the green truck for the amount of $650.00

Edwin Ridgeway won the bid for the trailer and Cushman. The Cushman was sold for $627.00 and the trailer was sold for $1732.00

A motion was made by Trustee Nelson with the second motion made by Trustee Lawrence for the approval of all bids.

Roll call: Sue-yes, Nelson-yes, Dees-yes, Gibson-yes, Lawrence-yes, Keafer-abstain

* + Approval of Public Water Supply Loan Program Ordinance Authorizing Loan Agreement

A motion was made by Trustee Nelson with the second motion made by Trustee Lawrence for the approval of the public water supply loan program ordinance authorizing the loan agreement.

Roll call: Lawrence-yes, Dees-yes, Keafer-yes, Sue-yes, Nelson-yes, Gibson-yes

* + CDBG DCEO grant app approval

Mark Bingham went over with the Board about this grant and feels that we may have a good chance at getting this. There is a lady that actually writes these specific grants for towns. If we would like her to write the grant we would need approval this evening. Mark stressed to the Board that this was not a loan, it is a 80/20 grant for our water system to replace water lines.

A motion was made by Trustee Nelson with the second motion made by Trustee Sue Paso for approval of processing grant application for CDBG DCEO grant.

Roll call: Dees-yes, Gibson-yes, Nelson-yes, Lawrence-yes, Keafer-yes, Sue-yes

* + Approval of a service line inventory grant application

A motion was made by Trustee Lawrence with the second motion made by Trustee Gibson for the approval of applying for a service line inventory grant.

* + Approval of Employee Insurance

A motion was made by Trustee Sue Paso and a second motion was made by Trustee Gibson to continue with Blue Cross Blue Shield for employee health insurance.

Roll call: Lawrence-yes, Dees-yes, Sue-yes, Keafer-yes, Gibson-yes, Nelson-yes

* + Approval of Employee Christmas Bonus

A motion was made by Trustee Nelson with the second motion made by Trustee Sue Paso to give all full time employees $300.00 and part time employees $150.00 for a Christmas Bonus. It was also discussed to give part time Police Officer Seath Hubbs $300.00 who is presently deployed overseas. This too was added to the motion.

Roll call: nelson-yes, Gibson-yes, Sue-yes, Dees-yes, Keafer-yes, Lawrence-yes

* + Approval of Trustees salary being paid in November

A motion was made by Trustee Lawrence with the second motion made by Trustee Dees to pay salary for Trustees in November which would include the month of December of 2022.

Roll call: Gibson-yes, Lawrence-yes, Nelson-yes, Gibson-yes, Dees-yes, Sue-yes, Keafer-yes

* + Approval of increasing ordinance fee on towing of vehicles

A motion was made by Trustee Nelson with the second motion made by Trustee Lawrence for the approval of increasing the ordinance fee from $250.00 to $350.00 for towing of vehicle during arrests.

Roll call: Lawrence-yes, Nelson-yes, Gibson-yes, Dees-yes, Sue-yes, Keafer-yes

* + Discussion and approval of revision of ordinance violation forms

A motion was made for the approval of revising the ordinance violation forms by Trustee nelson with the second motion made by Trustee Sue Paso.

Roll call: Dees-yes, nelson-yes, Gibson-yes, Sue-yes, Lawrence-yes, Keafer-yes

* + Set up Special meeting for Sales reps to present new meter system   
    Foreman Mark Wolfe talked to the Board about setting up a Special meeting to have a couple sale reps come and talk to them about their cellular water meter system.

A motion was made by Trustee Lawrence with the second motion made by Trustee Nelson to have Foreman Mark Wolfe contact the sale reps and have them come to our next Committee meeting of November 28.

Roll call: nelson-yes, Gibson-yes, Dees-yes, Lawrence-yes, Sue-yes, Keafer-yes

* Old Business:

No old business

* Approval of bills

A motion was made by Trustee Keafer with the second motion made by Trustee Lawrence for the approval of the bills.

Roll call: Keafer-yes, Lawrence-yes, Nelson-yes, Sue-yes, Keafer-yes, Dees-yes, Gibson-yes

* Zoning report

One building permit was issued.

* Approval of Treasurer’s report

Treasurer Beverly Merano asked the Board for approval of transferring $30,000 from the savings reserve fund to the sewer checking account

She also gave the totals for the 3 events that have been held. We made a profit of $2393.39 at Sunday Funday. Battle of the Bands we lost $1193.24 and the Fish fry we profited $1289.33.

A motion was made by Trustee Nelson with the second motion to approve the transfer of funds and the treasurers’s report.

Roll call: Lawrence-yes, Dees-yes, Keafer-yes, Sue-yes, Gibson-yes, Nelson-yes

* Clerk’s Report

She presented her monthly budget report.

* Police Report

Chief Mathon provided his monthly budget report. He stated that tires were replaced on one of the squad cars.

* Foreman’s Report

Foreman Mark Wolfe stated that he has been working on water reports. He is going to attend the next Bulpitt’s meeting and give them update on EPA loan for water and looping of lines. They replaced 3 water services and are working on a 4th one. He is waiting for new brushes for street sweeper.

* President’s Report and Comments

Nothing to report

* Trustee’s Reports and Comments

Trustee Gibson stated that he thinks the dump site needs to be bigger; it needs to be longer not wider.

Trustee Nelson stated that he was having a Trivia Night for the Village on December 16th. It will be held at the American Legion. The Legion is to let us rent building at no cost and they will get all sales of alcohol and soda. There will be 20 tables with 5 people at each table . A 50/50 drawing and a drawing for a big screen tv.

* Adjournment

A motion was made by Trustee Lawrence with the second motion made by Trustee Nelson for the adjourning of the meeting.

Roll call: Dees-yes, Nelson-yes, Lawrence-yes, Sue-yes, Gibson-yes, Keafer-yes

The meeting was adjourned at 7:15 p.m.

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Marla O’Dell, Village Clerk 12/12/2022