Village of Kincaid

115 Central Ave. Kincaid, IL. 62540

Time- 6:00 P.M.

Monday, March 10, 2025

Regular Meeting Minutes

The meeting was brought to order by Mayor Pro Tem Jason Dees.

Roll Call was taken by the Village Clerk. Lawrence- Here, Paso- Here, Gibson- Here, Warren- Here, Dees- here, Nelson- Here.

The pledge of allegiance was recited by all who attended the meeting.

Approval of minutes from February's Meetings – Trustee Nelson made a motion to approve February's minutes, it was seconded by Trustee Warren. All ayes.

New Business-

Accept Chief Mathon's resignation- Trustee Nelson made a motion to accept Chief Mathon's resignation effective at the end of his shift on March 13th. A second motion was made by Gibson. All ayes.

Donations to Community Club for Easter egg hunt-Trustee Warren made a motion to donate one hundred dollars to the community club for the easter egg hunt. Was seconded by Nelson. All ayes.

Clerk's evaluation- Dees stated this would go into a closed session.

Approve Ordinance adding Electric Utility Tax- Warren said all three of these. The electric, the gas and the ordinance amending telecommunication and the ordinance adopting the new code book. This is what we went over with Frank when he was down here with us. We went over page by page, chapter by chapter, and this is what he recommended, so we need to do them one at a time. Warren recommends that we approve the ordinance adding electric utility tax. Nelson seconded the motion. All ayes.

Approve Ordinance adding Gas Tax- Warren made a motion to accept the ordinance for the gas tax, was seconded by Nelson. All ayes.

Approve Ordinance amending simplified telecommunications Tax- Warren made a recommendation we approve the ordinance amending the simplified telecommunications tax. A second motion was made by Nelson. All ayes.

Approve Ordinance adopting code of ordinances for the Village of Kincaid- Warren made a motion to approve the ordinance adopting code of the new ordinance book that we established this year with Frank. Nelson made a second motion. All ayes.

Warren asked Pro Tem Mayor Dees if he could address something about the book.

Warren said just so everyone knows that these are the new books, each trustee has one, we have one in the office that we will have for people who want to come up and sign it out and take it home and look at it. All you have to do is sign it out, make sure you bring it back. If you don't bring it back you will be charged to replace it, it is for your use. We are also going to get it put online so you can get online and look at it.

Discuss purchase for mosquito spray- Warren turned this over to Christian Vacker, he had talked with Mark about it. CJ said right now it is 2900 for one barrel or you can do 2 barrels for 2800. One barrel is one year, so you can buy one for this year or you can buy one for this year and one for next year and save two hundred dollars, it is also free shipping, so you don't have to go pick it up this year. Lawrence said it's gone up about a hundred dollars from last year. Warren said yes it went up another two hundred from last year. Nelson stated we need it. Warren asked if we need to buy two barrels or one, Nelson responded with one. Nelson made a motion to buy one barrel of the mosquito spray. It was seconded by Warren. All ayes.

Discuss leasing land for cell tower- Warren stated this email came in this week. R.E. Company is looking to place a cell tower somewhere on Kincaid Lake property. They are wanting to lease a one hundred by one hundred area for telecommunications tower. Of course, they will have easements to access that tower to maintain it and everything. They will pay the city six hundred and fifty dollars a month for the lease. Typically, the leases are fifty years or more at a five-year term. Right now we have contacted the guy that sent this out and he has not got back with us, we told him where we would like to put the tower, and they are checking to see if that would fit to where they want to put the tower and then he will get back with us on the actual contract. He just wanted to give everyone a copy and look at it and know what it is all about and also pass it on to the community that this is a probability of putting in a communications tower. He said he wasn't sure who it was, wasn't sure if it was Verizon or who it is. The clerk stated yes, its Verizon. Warren made a recommendation to table this until we find out more information. Nelson seconded the motion. All ayes.

Discuss water shut off with ordinances- Nelson said he had this placed on the agenda, he was not part of the board when this water shut off ordinance was put into effect. He would not have supported this ordinance then and he is not supporting it now. He wants to make a motion that we abolish it, his thing is you never really know what is going on inside of that house. You don't know if someone needs medical care or nurses care and he just wanted all of the board members to know that if this does not pass, or if this comes up in some kind of motion he will not support it. He is making a motion that we abolish water shut off for people that are failing to pay their ordinances and getting water shut off to their houses. Clare Duran spoke up and said as she has said before that it is a violation of a person’s civil rights for you to do such a thing. And your attorney should have known that when he re wrote that ordinance. He overlooked that and he put that into an ordinance anyway. Nelson said he makes a motion that we abolish it. Warren seconded the motion. Lawrence- yes, Paso- she stated she would like to find the ordinance first and read the ordinance if that’s ok before we go kicking ordinances out she thinks we need to read before we jump. Nelson told her to abstain. Paso said she could abstain, but we need to read before we jump we need to read what we are abolishing. Nelson said we are abolishing shutting peoples water off at their houses when they don't pay for their ordinances. Paso stated there are a lot of things tacked on to different ordinances, so I think we just need to read it, that's all I’m saying. So, I'll abstain for right now. Nelson stated there is a motion on the table and a second, and one yes vote. Warren said if it is voted on we will have to replace it, we have to re write it and give it to Frank and see what we do. Clare Duran said it is one of the more recent one you guys did, I think its 903 or something. The clerk went on with the vote. Gibson-abstain, Dees-abstain, Nelson-Yes, Warren-Yes. The clerk said there were three yes, and three abstains. Dale Adomitis stated No, he cannot break a tie vote. He voted as trustee he cannot vote as mayor. The clerk stated that it was fine, she was just stating that the Attorney said. Lawrence asked where we were at, Dees said three and three. Nelson asked Paso if it would help with her decision if we don't necessarily abolish it, but we voted to change the ordinance. Paso said she thinks we just need to look at it, you were not on the board, I was here but I remember a great deal of controversy going on about it and she just wants to read the ordinance and make sure we are all very clear about what we are doing when we do it instead of back tracking. Dees asked if we could look at it a little bit more. Nelson said just know that whatever you decide to do if you decide to not support me on this and it comes down to it and we need to vote on anything that has to do with shutting any water off, I am not supporting it. Paso said she understands that and it's not one of her favorite things to vote on, she would just rather take time until the next meeting so we can all get a chance to read it. Nelson made a motion to table this. Treasurer Merano told him we need to resend this motion and then you can make a motion to table it. Paso asked if we just reconsider the village board stance on shutting off water after reviewing the policy and coming up with something that is a little more.... Nelson said he is fine with that; he just doesn't want it to happen again. Dees said he thinks we are all on the same page. Nelson made a motion to resend the motion to abolish the shutting off water off for unpaid ordinances. A second motion was made by Warren. All ayes.

Nelson made a motion to table discussing water shut off with ordinances until we get some more documented evidence. It was seconded by Lawrence. All ayes.

Approve final change order for sewer plant project- Clerk stated it came from Chastain; it is the final change order for sewer plant. She gave everyone a copy. Warren made a motion to accept the change order. Lawrence asked if anything else came with this, the clerk said no that was it. Nelson seconded Warrens motion to approve the change order. All ayes.

Old Business-

Discuss selling police car- Gibson asked if we ever found out how much it was or how much we wanted for it. Lawrence stated DJ had a sheet on it at the last meeting because we talked about it, we can go ahead and make a motion but then again we need numbers. I would like to see exactly what it is to have a minimum on it. Nelson stated he thinks we need to make a motion on it and that we all agree to sell it and then they can post it, we can put a reserve to it. Nelson made a motion to sell the white police car, it was seconded by Gibson. All ayes.

Discuss moving forward with upgrade to payroll direct deposit/clocking in-out- Nelson said we have been talking about this for the last three meetings. He has spoken with Beverly and Jayme. Talked to Kevin - our auditors. It is tax season for them so they are going to be working on getting some type of training class for both of them that they can go to and get the online QuickBooks so you can have more administrators. They will be able to clock in and it’s just moving us to the twenty first century. We are just going to have to move it at a slower pace because we have to wait for the auditor to get done. He makes a motion that once all of that is done that we move forward and upgrade out payroll and direct deposit and everything up to the twenty first century. Warren asked Jayme if she found out some information on that. Jayme said that with Paychex Flex they charge forty- five dollars per payroll period, around ninety a month just for the program and this is just for payroll. An additional one dollar and eighty cents per employee we are paying biweekly. For the clocking in and clocking out it is an additional fifty-nine dollars a month. What we are paying now for ACS is seventeen hundred annually but with Paychex and clocking in and out is over two thousand. She did say to keep in mind that we will still have to keep ACS for the water stuff.

Warren asked what ACS would be with just the water, Jayme stated she wasn't sure yet. She needed to get a hold of John with ACS. Warren said we definitely need it upgraded digitally so we have a better...Dees said at least direct deposit. Warren Seconded Nelsons motion. All ayes.

VISITORS-

VISITORS- A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE OF KINCAID (3 MINUTES PER PERSON) 5ILCS 120.2.06g

Louie Broccardo said he is glad we are getting rid of the Impala, working at the state garage for many years people don't realize the impalas are built in Australia. He waited eleven months to get a brake line for an impala and engines for an impala are nine thousand dollars so your parts on them are outrageous. So, he just wanted to say those things aren't worth a shit and will cost you a fortune and you will be dealing with it for a long time.

Pezze asked if there would be a reserve on it, Dees stated yes, we just have to find out the information on it first. Pezze also asked where the attorney was. The clerk stated he was sick. Pezze said he has missed two meetings in a row.

Brian Wilbur thanked everyone for letting him come and talk to everyone. He was sorry he wasn't on the agenda; his schedule keeps him from that, and he tried to call. He stated for everyone who doesn't know him he is Brian Wilbur, Mayor for the Village of Tovey. He was here to talk about the contract they have for Police protection. He talked to Bob last week and he said he talked to Jason. We have been using you guys for a long time, sometimes in and out when we have had problems with the police. What Tovey is asking is if, in this contract, it says that we pay seven hundred dollars a month for police protection, and you give us at least five hours a week. With the situation you're going to have now and had last month it’s not financially responsible for us to keep paying if we aren't going to get it. So, instead of terminating the agreement we are just asking that you suspend it until you get your police force back to where it needs to be, then reinstate it. And then you just won't charge us until you start back again. Nelson said one hundred percent, and to be honest with you, did you pay for the month of January? Brian said yes, we are paid up all the way until the end of March. He said he is pretty sure they paid it last Monday at their meeting. Beverly said you paid for January to February. Nelson asked if he is just asked that we suspend it for now. Brian said it is just a headache for us to terminate, we have done this two other times. We are all in agreement if you guys are to just suspend it until you get your police back to where it needs to be then just restart it. Nelson asked if we are allowed to make a motion to vote on this since it isn't on the agenda? Everyone replied, No. Dees said it would have to be on next month’s agenda. Nelson said he firmly believes that we need to refund something. Paso asked if we could do it by acclimation where we simply make it a formal request from the Village of Tovey, they have not been given the time they have paid for, so we just put them in suspension until such time as our police force is back up to par. Everyone was in agreement.

John Durbin asked who we have for the police once the Chief resigns. Dees said as of right now, DJ is on until the 13th and that's it. Durbin said it seems like we never have police protection with him here, let alone gone. Dees stated we are looking for a new chief, we have a few people I believe who have applied. Nelson asked Jayme how many she has had. Jayme said she has had one. Nelson asked about the guy that lived out of town and sent us a long email, the one from Chicago. Jayme said she had sent that to DJ. Dees stated we aren't just going to pick the first one we see. We are all going to have to put our heads together and get somebody who is going to do what we need. Durbin said when he was on the board we had a guy that worked probably eighty hours and got paid for forty. Nelson said exactly, this is his eleventh year living here in Kincaid and I want to say we’ve gone through five of them and until we as a Village board decide that we are going to pay someone the money to move here to do the job right, we pay one hundred and seventy some thousand for police last year. Ten thousand of that was fuel, I say one chief, one part-timer - spend one hundred thousand and you will get someone to make a career out of this job. But that is a discussion later. John Durbin said one more thing, back when he was on the board we had the neighborhood watch, Denise started. They had different areas that were patrolled with golf carts or whatever, better than nothing. nelson said yes and when you are salary, those shifts are covered.

Broccardo asked what happened with the other kid. Nelson stated he went full time. Louis said not Hubbs, the one we just hired, where did he go? Nelson said he didn't pass his probation.

Jennifer Dennison said she was new to town and she was trying to get information on the lake lots, she was told last year that she would be put on the list, she has called now to see where she is at on the list and was told that it is being re done or being put together whatever that means and she is just trying to figure out what that means. Jayme stated it was changed from April 1st to May 1st, so we are still waiting. People have to pay for their lease agreements. Jennifer asked if there was still a list, Jayme said yes, and you are still number five or six on the list and she could go grab it. Jennifer said she has called a couple times. Jayme then stated that there was someone who does not want to re new their lease and they have two lots, so once they come in and get their deposit back then come May 1st we will go down the list and call. Nelson asked if the office had her information, Jayme stated yes she has all of her information and she is on the list. Jennifer said she was told there was going to be new lots this year. Warren said that was not going to happen this year. Somone asked how many lots were out there, Gary said fifty-four he thinks right now. The plan now that we have that building is to have more lots, not water lots of course but will be for campers. We just don't have the funds or the time or the available to start cleaning all of that out and start making lots right now,. Jennifer asked what if we were to clear the area where you wanted it for the camper? Warren said we just haven't had time to go out there and line it all up the way that we want it, we don't want to throw a lot here and a lot there, we want it organized like we did the rest of it. It's basically going to come about it is just a slow process. We are trying to do the best we can with what we have. Clare asked how many weekend spots there are. Warren said 12 RV and hook up spots out there, they have sewer and electric and water hook ups out there. CJ said he thought ten, Jayme also stated ten spots. Warren said OK, ten RV spots they are thirty-five dollars a night to rent and that includes everything. There is a dump station there that we take care of ourselves. We have the truck now to get down in there like we are supposed to and get it all out of there, it's slowly coming around. Hopefully it will just keep growing and more people can camp out there during the summertime in the RV spots. Clare asked if the truck we purchased was just for all of that out there, Warren said it was purchased for everything, that is all city property so it's all sewer. But it wasn't purchased just for that, it was purchased for the city. That is just one of the benefits now we can go out and take care of the dump station properly with the new truck.

John Durbin said he had one more question and asked if they ever thought about hiring someone to go out there and save on labor and wear and tear on the mowers. Warren stated at this time no we have not, its' something that we might look at in the future. Nelson said maybe we can have lakes and parks to look at and get some numbers together and that he is not against that, just like to know what it costs.

Approval of bills- Trustee Nelson made a motion to approve the bills, it was seconded by Warren. All ayes.

Zoning report-Lawrence stated one building permit.

Approval of treasurers report- Trustee Gibson made a motion to approve the treasurers report, it was seconded by Trustee Dees. All Ayes

Clerk's report- Jayme stated she gave everyone a copy of her report.

Police report- No police were present for a report

Foreman's report- Foreman was not present for a report

Attorney's report- Attorney was not present for a report

Trustee's report and comments- Nelson said he had one thing; he wanted to remind everyone that on Saturday the American Legion is hosting the Meet the candidates. There are a good number of people here that are going to be there. It starts at ten in the morning on Saturday. All the candidates have been invited to attend and mark Smith will be the narrating and hosting it. He just wanted to remind everybody. It is going to be a good opportunity for you to meet the people that are going to be running for board, right there at the American Legion Hall.

President's report and comments- No Comments

Closed Session -

Meeting to consider the appointment, employment, compensation, discipline performance or dismissal of specific employees. 5 ILCS 120/2(c)(1)

Trustee Nelson made a motion to adjourn and go into closed session. A second motion was made by trustee Paso. All ayes. The time was 6:37 P.M.

Trustee Warren made a motion to go back into open session, it was Seconded by Nelson. All ayes. The time was 7:08 P.M.

Clerks Evaluation - Warren stated that as recommended by the board he made a motion to move Jayme's pay based off of her evaluation over the last eight months from eighteen fifty to nineteen fifty. Nelson seconded the motion. All ayes.

Trustee nelson made a motion to adjourn, it was seconded by Warren. All ayes. The time was 7:09 P.M.