

VILLAGE OF KINCAID
115 CENTRAL AVE. KINCAID, IL. 62540
TIME- 6:00 P.M.
MONDAY, APRIL 10, 2023
REGULAR MEETING MINTUES

- The meeting was brought to order by Mayor Robert Morris. Roll call was taken by clerk-Stephanie Brown. Gibson-here, Paso-here, Lawrence-here, Keafer-here, Dees-here, Nelson-here.
- The pledge of allegiance was done by all.
- Motion was made by Trustee Nelson to approve the minutes from March's meeting, second was made by Trustee Lawrence. All Ayes.
- Regular meeting
- Special guest- Carolyn Pemberton from Capital Area Career Center- Carolyn spoke about the program that they offer and also co-op programs at the schools for students who are in the program. She stated that they typically like the juniors to have at least one year program at CACC. She helps with career pathways and she also checks up on the students to make sure that they are doing well in the program. She helps them get set up with business to provide more work opportunities. Every other Friday she gets with her students to do career planning, build resumes, and do life skills and guide them with things to help get through the workforce. She stated that she likes to guide the students into deciding what career path to take that would be beneficial for them in the long run. She spoke about wanting the support of the board, as well as, the community itself in helping these students make the right choices when choosing a career for the future. She does show up, un-announced Monday through Friday at their workplace, just to make sure that they are doing a good job and that things are working out for them. She spoke about her background history and how she has always been around family who has been business oriented and how that has helped her form the career path that she has now. She does teach Business 109 at the local area Colleges. She stated that business is essential to peoples careers and to the industry as well. She believes it is important to guide the students into making the right choices when choosing a career path. She spoke about the fact that she is able to draft up reference letters for these students in regards to scholarships and other career opportunities that may come their way. Trustee Lawrence asked about what steps to take to get involved and to get this started. The area schools would need to contact CACC if a student is interested in doing the program. She stated that there are a few things to consider, which would be grades and attendance. The requirement would be that they would need to work at least 10 hrs a week or more. All of her students right now work 40 hrs a week, but the minimum is 10 hrs. She stated that CACC is basically here to help the student find job placement for the future. She stated that this program is growing rapidly in this area. They do have programs during the summer, which are free right now. They do have an 8-week program right now that runs through the summer and all they would need to do is contact CACC to get

started. Her number one rule is that she does not want to see any of her students quit their jobs without having a backup plan. She has a very open relationship with each of her students. A motion was made by Trustee Lawrence to go ahead and get the process started for here in Kincaid for our students, second was made by Trustee Keafer. All Ayes.

- Visitors:

VISITORS- A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS THE OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE (3 MINUTES PER PERSON) 5ILCS 120/2.06g

Citizen Harold Livingston spoke up about having the board come out and look at his property and reconsider the petition for the chickens not being allowed in town. He stated that he is not hurting anyone by having the chickens and there are other people involved too. He stated that he gets quite a few eggs from his chickens and he is just wanting, not only help himself, but for others in the community as well. He asked respectfully that the board come and look for themselves to see how his property is well maintained. Trustee Sue Paso spoke up and stated that she has pictures showing how the property has been cleaned up. Mayor Robert Morris stated that he has since looked at the property for himself. Trustee Lawrence spoke up and stated that he appreciated that fact that Harold came to speak to the board, but however this has already been voted upon at a previous meeting. Harold stated that he has had these chickens for over 6 years and that the property has been cleaned up. He stated that he sometimes gives his eggs away, as well as produce from his garden. He stated that he is the type of man who takes care of people and takes care of himself as well.

Another citizen spoke up about an incident on Richardson Street with some crazy person running around. He stated that he is fearful for not only himself but for school kids as well. He stated that this person is threatening to kill people too. Chief Mathon spoke up and stated that the only thing they would be able to do is take this person to mental health and see what they could do for him. The law enforcement can only do so much legally in regards to the situation. Trustee Lawrence stated that there was an incident the other night with this person and several law enforcements were there to assess the situation. There was talk about the alleged person being removed from the home on Thursday. The citizens of the community just want to make sure that this alleged person is being taking care of, so as not to pose a threat to others here in town.

- Old Business

- Discuss how much time to give a citizen to get rid of their chickens- Trustee Gibson stated that we had already discussed this, but it was not yet voted upon. The agreement would be 45 days to get rid of the chickens. Motion was made by Trustee Nelson, second was made by Trustee Gibson. Gibson- yes, Paso- abstained, Lawrence- abstained, Keafer- yes, Dees-yes, Nelson-yes.

- Vote on Railroad contract- This was discussed previously at the committee meeting but it was not voted upon. Motion to accept the contract was made by Trustee Lawrence, second was made by Trustee Gibson. All Ayes.

- Waiver agreement for Rental of Kitchen at the park- This was talked about previously at one of the meetings. Clerk Stephanie Brown stated that she had the contract that had been drafted up by Attorney Rahar, which states that the agreement would be \$250 for deposit and \$250 for rental of the kitchen. The contract also states that the person would have to carry insurance as well to rent the kitchen. Motion to accept the agreement was made by Trustee Nelson, second was made by Trustee Paso. All Ayes.

- Discussion of waiving lien on property 608 tower place- Trustee Lawrence stated that he wanted to bring everyone up to speed on the property which is beside the methodist church. There was a lot of trash that had to be cleaned up by the village. The total cost for clean up came out to be \$303.48 total. He is hoping here in a few weeks that something will be done with regards to the back taxes. If all goes well in June with the hearing, then he is hoping that it will be used as a right off and then we can donate the property to the church. Trustee Lawrence wanted to make a motion the we donate the \$303.48 for the clean up towards the lien on the property. Motion was made by Trustee Lawrence, second by Trustee Keafer. All Ayes.

- Town Garage Sale Weekend- Trustee Nelson proposed to have the dates of June 2nd and June 3rd for the town wide garage sale weekend. Trustee Lawrence spoke about maybe having some sheets up at the village office for people to give us their address if they wanted to have it listed in the paper. The clerk spoke up and stated that she could put this out on our website and then start getting people's address too, prior to the dates.

- New Business

- Possible change to the lake lot rules- Foreman, Mark Wolfe stated that the back page to the lake lot rules stated about having golf carts out at the lake, but this will be changed to state that there will be no more golf carts out at the lake. He stated that most everything else was pretty much the same. Trustee Gibson spoke up and asked if the golf carts have been a problem in the past and Mark stated that there have been some issues with kids being out there on golf carts and messing things up. The other things that will be changed in regard to the rules, will be that a person can only catch 6 cat fish per day. Motion was made to change the lake lot rules by Trustee Lawrence, second was made by Trustee Keafer. Gibson- no, Paso- yes, Lawrence- yes, Keafer- yes, Dees- yes, Nelson- yes.

- Board to look over employee handbook- Foreman, Mark Wolfe stated that we do have an employee handbook and that it need to be looked over to see what needs to be changed or updated. Several members of the board would like to look it over before any changes are to be made to it. This will be tabled till the next meeting.

- Approval of clerk to be put on the company credit card- The clerk stated that the previous clerk was still on the card and there is a particular form that has to be filled out and signed by the Mayor to have the old clerk removed and the new clerk added to the company credit card. A motion was made by Trustee Nelson, second was made by Trustee Lawrence. All Ayes.

- Approval of bills- Motion to approve the bills was made by Trustee Keafer, second was made by Trustee Nelson. All Ayes.
- Zoning report- Trustee Lawrence stated that he issued one building permit.
- Approval of Treasurer's report- Treasurer Beverly Merano handed out her report for the board to look over. Motion to approve was made by Trustee Keafer, second was made by Trustee Gibson. All Ayes.
- Clerk's report- The clerk stated that a few times in the past it was brought up that the board was not aware of what was in the safe. The clerk drafted up a report that gave exactly what all was in the safe. This will be brought up in her report each month, just to keep track of everything going in and coming out. She also gave a report of how much we have accumulated so far in the lake lot payments, golf cart payments and boat payments. All of this has to do with accountability issues that had happened in the past. She also keeps track of the bulk water money and purified water money that we collect.
- Police report- Chief Mathon handed out his report to the board with all the calls that they had in the past month as well as expenditures for the month. He spoke about that fact that the calls have not been as bad as they were in the past. Trustee Nelson spoke up and asked about just having a schedule for the officers, so we know who is on duty at what times.
- Foreman's report- Foreman, Mark Wolfe spoke about the lake lots and that so far there were 50 lots rented out but we do have another 5 lots that can be rented out. He spoke about the water and sewer lines being put in out at the lake. He stated that they are hoping with all the clean up that they have doing, that they will have more RV spots opened by May.
- Attorney's report- Attorney Jared Rahar spoke up and stated that in regards to the Gloria Smith Easement he stated that looks like everything is ready to go. He has been playing phone tag with other people in regards to the easement issues. Foreman Mark Wolfe spoke up about the property with Patterson, but they are not willing to budge on the easement issue. Attorney Rahar stated that he will try and reach out to these folks and see what the hold up is or why they are not willing to comply with the easement issue. Regarding the Shehadah case, Shehadah had filed a motion which basically slowed the process down. Attorney Rahar stated there was a visiting judge at the time, so the hearing got booted out till the end of April. Same issue regarding the dog case, it was pushed out as well. Just getting certain documents to the right people before the case comes back up.
- President's report and comments- Mayor Robert Morris spoke up in regards to the safe. He stated that it either needs to be fixed or replaced. The clerk spoke up about the battery pack not making the proper connection, so right now she must use the key to open the safe every time. Trustee Nelson stated he wanted a picture of the lock because he thinks he might be able to get it fixed instead of having to replace the whole safe itself.

- Trustee's report and comments- Trustee Lawrence spoke up regarding the Bulk Water machine, he has been messaging the guy that has ordered the credit card machine but it might be few weeks before we get it in. Trustee Lawrence asked how we did on the Dueling Piano night. Trustee Nelson stated that they had not done as well as he thought they would have done. He stated that everyone that came out that night really enjoyed themselves and would love to have them come out again. If we were ever to do it again, he stated that maybe we should try doing the event at a different time beside a holiday weekend. Trustee Nelson wanted to remind everyone of June 11th for the Sunday-Funday at the park. July 22nd, party at the park with Brushville. It will be a beer and kitchen event for all. People have been asking about the drive-up fish fry as well possibly this year. There was discussion about getting vendors for the Sunday-Funday event. This has been posted on the website for everyone to see.

Motion to go into closed session was made by Trustee Keafer, second was made by Dees. Gibson- here, Paso- here, Lawrence- here, Keafer- here, Dees- here, Nelson- here. The time was 7:00 p.m.

- Closed Session:

Meeting to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. 5ILCS 120/2(c)(1)

Motion to come out of closed session was made by Trustee Lawrence, second was made by Trustee Keafer. Nelson- here, Dees- here, Keafer- here, Lawrence- here, Paso- here, Gibson- here. The time was 7:35 p.m.

- Employee raises and salary increase- The board discussed raising the salaries for Officer Mathon and Foreman Mark Wolfe. There was a discussion of whether to raise them to 10% or just 5%, which is what the other employees would be getting. After discussion a motion was made by Trustee Lawrence and a second was made by Trustee Keafer to give them a 7% raise. All Ayes. Then the board had discussed about the laborers getting a 5% raise, which is in their union contract. Christian Vacker is not in the union, so there was a discussion on what pay increase to give him. A motion was made to increase Christian Vacker's salary by 5%. Motion was made by Trustee Paso, second was made by Trustee Lawrence. Gibson-no, Paso-yes, Lawrence-yes, Keafer-yes, Dees- yes, Nelson- no. There was also discussion on what to pay Officer Seth Hubbs, when he comes back from deployment. A motion was made to increase his salary and pay him \$25/hr when he returns. A motion was by Trustee Lawrence, second was made by Trustee Paso. All Ayes. Trustee Gibson spoke up, as well as Trustee Lawrence about giving our Treasurer Beverly Merano a raise and a bonus as well, for all the work she has done over the past several months. A motion was made to increase Beverly's salary to \$15,000 a year and she would also receive \$1,000 bonus. A motion was made by Trustee Nelson, second by Trustee Lawrence. All Ayes. Lastly, discussion by the board in regards to paying the Clerk, Stephanie Brown \$18/hr after her 90 days were up. A motion was made by Trustee Paso and second was made by Trustee Nelson. All Ayes.

- Adjournment- Motion to adjourn the meeting was made by Trustee Lawrence, second by Trustee Gibson. All Ayes. The meeting was adjourned at 7:45 p.m.

Minutes were taken by Village Clerk
Stephanie Brown