

THE VILLAGE OF KINCAID  
115 CENTRAL AVE. P. O. BOX 615  
KINCAID, IL. 62540  
TIME- 6:00 P.M.  
MONDAY, FEBRUARY 13,2023  
REGULAR MEETING MINUTES

The Mayor, Robert Morris brought the meeting to order at 6:00 p.m.

Roll call was taken by Stephanie Brown:

Gibson- here, Paso- here, Lawrence- here, Keafer- here, Dees- here

Pledge of Allegiance

- Approval of minutes from January meeting - motion was made by Trustee Lawrence, second was made by Trustee- Paso. All Ayes.

- Harold Livingston, a citizen of the community spoke in regards to having chickens in town. He spoke about being a hard-working man, as well as a patriotic man and is an upstanding citizen within the community. He stated that chickens are not a bad thing, they take minimal cost and minimal care as well. He asked for possible zoning to be 100 feet away from the road, as well as, 100 feet from the house. He spoke about his property lines and says he is 100 feet away from his house and road. He is asking that the ordinance be changed to allow chickens in the community. He stated that a child would be able to do this and that the community should come together in times of need, especially with the price of eggs going up. Lastly, he stated that this would be a good thing to bring in revenue for the community by having people register to have chickens, as well as charging a fee per year to have them.

Trustee- Lawrence stated that Taylorville has issues regarding this matter and that they said it would be like a double edge sword. He also stated that Morrisonville was having the same problem in their community. Attorney Rahar spoke about the possibility that Morrisonville did away with it for certain reasons. Harold then spoke up about having his chickens for 2 years. There were certain citizens of the community that spoke up and stated they do not agree with having chickens in the community. Trustee- Lawrence says that we will need to come together on this issue and possibly charge a fee for having chickens in the community. Maintaining pins, and charging a fee per year. Trustee- Paso spoke about the ordinance code for chickens and the fact that we would probably need to change or amend the ordinance code. She stated that the board would need to sit down and decide whether we are going to have chickens or not and about changing the ordinance. Harold Livingston spoke also about zoning issues in the community as well. The board will be discussing this issue further at the next meeting. Another member of the community made a suggestion about the possibility of keeping Quail because they are easier to maintain then chickens. A motion was made to table this issue by Trustee- Lawrence, 2<sup>nd</sup> was made by Trustee- Keafer. All Ayes.

- Special Guest, Jeff Tumiaty spoke about water and sewer training for Mark Wolfe and CJ Vacker. He spoke about the registered programs and what they charge per class. There are

minimum requirements for the classes. You do need to have a high school education to take the classes. There is a 25 year buy in for the apprenticeship. The wages are structured and it is through the US department of labor. The 2-year program will give them all the information for the Class A. There are 890 hours of on-the-job training for water. Both classes are over \$900 per person for the 2-year program. It does not cost to fill out application and get registered with the US Department of Labor.

- Trustee- Lawrence was to speak for the Village of Kincaid regarding certain issues but unfortunately, he was advised that the issues were to brought forth during closed session.

- Visitors-

VISITORS- A PERSON SHALL BE PERMITTED AN OPPORTUNITY TO ADDRESS OFFICIALS UNDER THE RULES ESTABLISHED BY THE VILLAGE OF KINCAID (2 MINUTES PER PERSON) 5 ILCS 120/2.06g. Steve Brown, a citizen of the community, spoke up about what Trustee-Lawrence was going to say in regards to the village of Kincaid but unfortunately the issue had to be in closed session due to following rules and regulations.

- New Business- Motion was made by Trustee-Keafer, 2<sup>nd</sup> by Trustee- Lawrence. All Ayes.

- Discussion in regards to properties that are hazard and unsafe- Attorney Rahar stated that we are allowed to do this but we have to give the land owners notice and file the appropriate documents, then take before the court. We have to follow the right paths and then take to court to see whether or not the land owner would object or not. There has to be time requirements to give the land owners notice, meaning 30-day notice. If the land owner wants to give the land over to the city then they are able to. If no one would show up to the hearing, then we would be able to take over the land. Appropriate measures would be, getting hold of the owner, file the appropriate documents, then take to court and go from there. Foreman-Wolfe asked about possibly having an inspector come in to look at the properties to determine if they are hazardous and unsafe, (Possibly fire chief). Trustee- Lawrence would like to see us move forward with getting these properties taken care of.

- Water training for Foreman- Mark Wolfe and Laborer- CJ Vacker- Trustee Lawrence stated that it is important for both of them and that maybe one could do the water training and the other do the sewer training. A Motion was made by Trustee- Keafer, 2<sup>nd</sup> was made by Lawrence. All Ayes.

- Retaining services from Mark Bingham for engineering- Foreman- Mark Wolfe stated that Mark Bingham left Chastain & Associates but is out on his own at this time. Anything that we have now in regards to loans, will be staying with Chastain & Associates. Foreman- Mark Wolfe asked if we could use Mark Bingham in regards to finding other grants for our community and that he would bring the proposal before the board. We do still have contracts with Chastain & Associates with regards to water and sewer. The grant writer that we hired from Chicago was unfortunately, unable to do anything for us. This will be tabled till the next meeting. Motion was made by Trustee- Lawrence, 2<sup>nd</sup> by Trustee- Dees. All Ayes.

● Discussion of Placement for the Narcan boxes- Trustee- Paso spoke about where we could place the boxes outside of the building. She did say that the Christian County Prevention Coalition would be putting these boxes in schools as well as, bars too. These boxes would be helpful to those who overdose and need to use them. The boxes would be available to save lives. She spoke about possibly placing the box outside on a pole up on the square or maybe somewhere by the fire station. She spoke about possible training at the high school just to make people aware of it and what you need to use it. There are 9 to 10 in a box. There would be someone from the Christian County Prevention Coalition that would come out and check the boxes to make sure that they are fully stocked. Trustee- Lawrence asked about possibly putting the box outside the police station but then there was talk about people who might be scared to use it with it being right by the police station. We would need to get permission before placement. There is a harm reduction act for the State of Illinois. The Clerk asked about it being open for anyone in the community. Most likely the box would be place up around the square. One citizen in the community asked if there was a cost for the box but Paso stated that there is no cost for these boxes. There was also the question of expiration dates for these boxes but Paso stated that they should be good for a year. A motion was made by Trustee- Paso for placement of the box once we have a site for it. 2<sup>nd</sup> was made by Trustee- Keafer. All Ayes.

● Credit card software and cube for payments- Clerk- Stephanie Brown spoke about the issue in regards to the fact that we no longer accept cash for payments. The Clerk passed out information in regards to a software called Converge. The software would be easy to install on the computer and there would also be a small cube that would be user friendly for customers when they come into the office to pay for bills and other payments. You would still be able to pay for things on line or take payments over the phone. There was also talk about the software being manageable to incorporate putting ordinance violation citations on line for citizens to be able to make their payments. The cost for the software is \$28/mo and there is 24-7 customer support. There are initial fees to the customer for using their debit or credit cards to make payments. There would be a 4% charge to consumers for using this. There are two other companies that the clerk is still looking into to see what is the overall best solution and fit for the office, as well as, the community. The board decided to table this until the next meeting. Motion was made by Trustee- Lawrence, 2<sup>nd</sup> by Trustee- Keafer. All Ayes.

● Upcoming events for the year- Clerk- Stephanie Brown was giving a list of possible events from Trustee- Nelson, who was unable to attend the meeting. On March 8<sup>th</sup> would be the porch sitter paint night. The cost would be \$45 per person, the time is at 6:30 p.m. and this would be at the American Legion. On April 8<sup>th</sup>- the Dueling Piano Night at the American Legion form 6-10 p.m. The cost is \$10 per person for just the music part and then \$25 per person for Music and Dinner. The menu for that night is, Ribeye's or Baked chicken with baked potato, veggie, salad and dessert. There would also be open bar as well. On June 11<sup>th</sup> we will have South Fork Sunday Funday again. The times would be from 2-7 p.m. and the cost is \$1 per ticket. On July 22<sup>nd</sup>, Brushville will be showcasing at the Park Pavilion. There also will be Alcohol and Food. September 1-3 is the Labor Day Picnic. Then every Friday in October we

would have hayrides for the haunted souls of South Fork- Village Park and the Ball Diamond, as well as the Legion Hall. We will need to look into the cost and fees for the events. A motion was made by Trustee- Lawrence to table this until the next meeting. 2<sup>nd</sup> was made by Trustee- Dees. All Ayes.

- Old Business

- Hot Water Heater for the Park- Trustee Lawrence state that it was supposed to be removed from one account to another. Motion was made that it paid out of the park activity fund. The cost of the heater was \$699. The Motion was made by Trustee- Lawrence, 2<sup>nd</sup> by Trustee- Keafer. All Ayes. Treasurer- Beverly Merano stated that in regards to the Electric Bills for the park, it was \$50/mo for the natural gas and that the Legion paid for the ball park fund for the Little League. The Clerk spoke up in regards to this matter and stated that she had speaking with Will Moran, who works for Allcare American. Will helps people with their electric bills and tries to see if he can save them money in regards to the KW usage only on electric. There was talk that everyone's electric bills have gone up in the past few months.

- Waiver for Rental of Kitchen for Labor Day Picnic- There was discussion about how much to charge to rent it and also with regards to possible insurance. Attorney Rahar suggested to look into liability insurance. Citizen- Brenda Tucker stated that they have their own insurance due to the fact that she organizes the Labor Day Picnic. Trustee- Lawrence spoke about using \$250 for deposit and \$250 for rent. There was talk about making sure that it is cleaned before someone rents it out and then the person renting it would need to make sure they cleaned it up before they would get their deposit back. There was talk about procedures in play with making sure all appliances work before putting a contract together. Brenda Tucker spoke about public health stating that certain things may need to be up to code. Trustee- Paso stated that we should bring this before the board at the next meeting to possibly have a contract in place. Also talk about renting to other people in the community or just to organizations. Motion to table this was made by Trustee- Lawrence, 2<sup>nd</sup> was made by Trustee- Keafer. All Ayes.

- Discussion of card machine for Bulk Water- Trustee- Lawrence spoke about Donny Gorbet having the card machine to put on the Bulk Water. It would cost \$656 to install the machine. They would charge a \$7.95 monthly fee, plus it would be 5.95% per transaction. There would be a possibility of raising the price for the bulk water to compensate for the rates. Foreman- Mark Wolfe spoke about we have several people in the community who use the machine all the time. Sometimes the machine jams up a lot with quarters and then Mark usually gets called out to come fix it, especially on the weekend. The new card machine would eliminate this problem. Trustee- Lawrence spoke of how much we have used and collected in the last month. Mark Wolfe stated that it would roughly be round .50c more as far as cost goes. Trustee- Lawrence made a motion to go ahead with the machine for the bulk water. The company would maintain the machine for us. 2<sup>nd</sup> Motion was made by Trustee- Dees. All Ayes.

- Discussion of change to the Ordinance Violations- Attorney Rahar spoke about changing the violation for tall weeds and grass to 14 day and all other violations would be 45 day. Rahar

spoke about litigations and actual shutting off water wouldn't be till 45 days and having the ability to working out something with the village. Also spoke in regards to payment plans as well. Rahar has started working on amending the violation of 862. Rahar would need the citation on the 14<sup>th</sup> day before taking action on the ordinance and giving possible court date. This gives the person the opportunity to dispute the violation. Rahar stated that he could have the amended ordinance violation done by March, which would be at the first meeting of the month. Trustee- Lawrence made motion to table this till the meeting in March. 2<sup>nd</sup> motion was made by Trustee- Dees. All Ayes.

- Approval of Bills- Motion made by Trustee- Keafer, 2<sup>nd</sup> made by Trustee- Dees. All Ayes.
- Zoning report- Trustee- Lawrence issued one building permit.
- Approval of Treasurer's Report- Treasurer- Beverly Merano stated that we are down on funds at this time. Motion was made by Trustee- Keafer, 2<sup>nd</sup> made by Trustee- Gibson. All Ayes.
- Clerk's report- Clerk- Stephanie Brown stated she had previously spoke about the credit card machine and software for the office. She also spoke about saving money on the electric bills for the community. She stated that it has been a month since she started here and that she is getting things more organized and structured, as well as, making things more feasible for the office and the community.
- Police report- Officer- Aiden Merker handed out a report that the police are using to show how many stops and calls are made each day and what the stops are for. He spoke about the traffic stops, thefts and stolen cars in the community.
- Foreman's report- Foreman- Mark Wolfe handed out the report for everyone to look over. Mark stated that he is very thankful that Treasurer- Beverly Merano has been a tremendous help since the previous clerk was terminated.
- President's report- Mayor- Robert Morris spoke about getting the town cleaned up and that we have doing a great job of trying to keep up with change to the community.
- Trustee's report- Trustee- Lawrence spoke about the solar panels coming into the community and the use of them out at the sewer plant. Ameren is killing the solar panel project right now. Hopefully within the next month we will hear something about changing out the panels. He also spoke about the mowing and weed killing for our area.
- Closed Session: Time was 7:30 p.m. Meeting to discuss litigation when an action against, affecting, or on behalf of the particular body has been filed and is pending in court 5ILCS 120/2(c)(11)  
Motion was made by Trustee- Keafer, 2<sup>nd</sup> made by Trustee- Lawrence. All Ayes.

Motion was made to go out of closed session by Trustee- Dees, 2<sup>nd</sup> was made by Keafer. All Ayes.

- Adjournment- Motion was made to Adjourn by Trustee- Dees, 2<sup>nd</sup> by Trustee- Lawrence. All Ayes. Time was 7:50 p.m.

The minutes were taken by the Village Clerk  
Stephanie Brown